



January issue

Issue 44, January 2017

A monthly newsletter for UCL E-Learning Champions, and anyone else interested in learning technology, in five sections: **Need To Know**, **Learning**, **What's on**, **Tech Focus** and **Questions**. Please pass around and ask colleagues to subscribe via the link at the bottom.

Need to know

Notify Digital Education and check your settings before you run an e-exam

If you are running a summative test or exam in Moodle, you need to refer to the '[Using Moodle Quizzes for online exams](#)' guidance to check you have set up the quiz properly and considered what to do in case anything goes wrong with the technology. If you are using Moodle for an exam in some other capacity, such as asking students to submit their exam files, you should also refer to this list, ignoring any quiz specific information.

It is also important that you **inform Digital Education at least 4 weeks in advance**, so they can ensure the computer room has been checked by technical support staff before the exam, to ensure the majority of computers are in working order. You should still book 10% more computers than you need (or organise backup computers), in case some are not operating as expected.

[Notify Digital Education about e-exams...](#)

E-Learning Case Study

Translating a face-to-face course online

Dr Helen Barratt, from the UCL Department of Applied Health Research and NIHR North Thames CLAHRC Academy, shares her experience of taking a successful face-to-face course and transforming it to be fully online.



[Read the full story on the Teaching & Learning Portal...](#)

The [UCL Teaching and Learning Portal](#) contains news, resources, case studies and more to help you develop your teaching at UCL.

[Submit a case study to the UCL Teaching and Learning portal.](#)

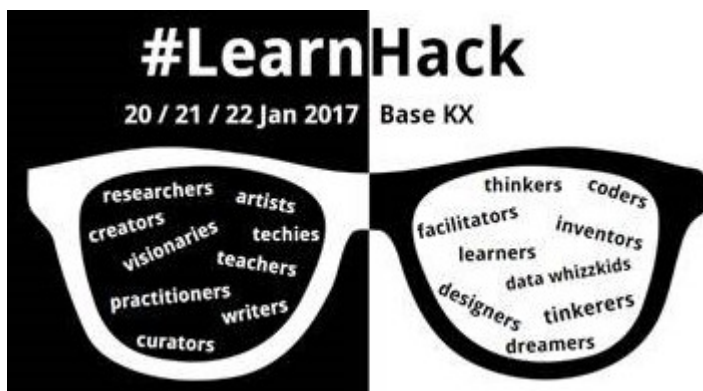
What's on (and what's gone...)

#LearnHack 3.0

20-22nd January

What's going to happen over the course of the weekend?

The event will be kicking off the weekend on Friday evening. The primary aim is to get to know the venue and each other a little. There will be an opportunity for you to pitch your project idea and assemble your team, so that your group can get straight to work on Saturday morning.



Saturday and Sunday will mostly be taken up with working on your projects. There will be fully catered lunch breaks on both days and dinner on Saturday evening. There are also a selection of workshops and talks throughout Saturday. [Take a look at the schedule](#) for what's on and where. The event will end on Sunday evening with a round of your high-speed project presentations.

The last batch of tickets will be going live on Monday 16th Jan at noon. More info and tickets are available at <http://learnhack.it>

Digital learning opportunities for the New Year

Did you know that as a UCL member you get a fantastic range of learning opportunities for free? These include face-to-face courses and workshops, demonstration sessions and online learning.

Digital Skills Development

We offer a wide range of courses covering Excel, Photoshop, RStudio, Matlab, LaTeX and more.



For a full list of courses and a link to the booking system visit the [student course catalogue](#) or the [staff course catalogue](#) (you will need to follow a further link to get to the actual booking pages). Dates are currently available up to and including Reading Week.

[For further learning opportunities please see the blog post...](#)

Social Media in Higher Education 2016 (#SocMedHE16)

At the end of 2016 was the Social Media in Higher Education conference, which Domi Sinclair, from Digital Education Services, was fortunate enough to attend. This was the second year of the conference which took place at Sheffield Hallam University, as it did last year also.

During the conference itself there were 3 key themes that Domi discusses in more detail on the Digital Education blog. The themes were:

- The importance of students as co-creators
- An interesting debate about 'lurkers'
- Discussions about Professionalism

[Find out more about the conference on the Digital Education blog...](#)

Tech focus

Did you know...?

Moodle Group Assignments are working correctly again.

In the November issue we reported a small problem with the Moodle Group Assignments, which meant if you were using the Group submission settings (where one student submits group work and all group members get the grades and feedback) you had to tick the 'Require group to make submission' option. This setting means that, when enabled, users who are not members of a group will be unable to make submissions.

Moodle group assignments will now work again regardless of the settings you choose.

[Read more about Moodle Assignments...](#)

Spotlight on...

Karen Shackleford-Cesare joins the Digital Education Services team

Karen joined the Digital Education Services team in December 2016 from the



University of Roehampton. She supports and advises on the use of a range of technologies including Moodle and Turnitin.

Professional interests include student motivation and engagement, e-assessment, (including peer and ipsative assessment and feedback data analysis) Also and improving the usability of, and productivity gains from learning technologies.

A fellow of the HEA and previously a lecturer in Management Information Systems at the University of the West Indies, she has taught undergraduates in both face-to-face and distance modes. Acknowledging that learning technologies may not be able to compete with the "pulling power" of an academic's infectious enthusiasm for their subject to motivate students, she is confident that used strategically, they can disrupt and transform both learning and teaching in HE. Hence, Karen is keen to work with UCL academics and colleagues to prove it.

[Find out more about the Digital Education team...](#)

Questions

Why does some assessment feedback not display in MyFeedback?

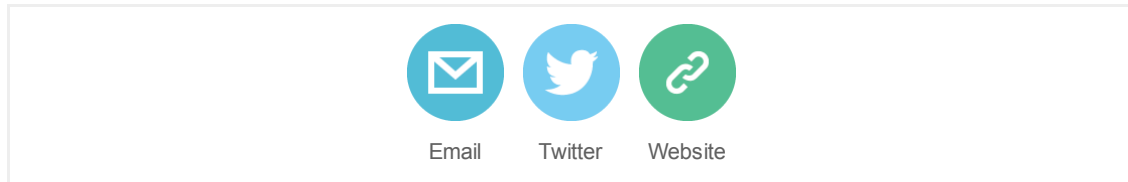
If the grades are not showing in the Gradebook, they will not show in MyFeedback either. There are several reasons why they may not be visible:

- The Moodle course has been hidden from students.
- The students are no longer enrolled on the course.
- The 'Show gradebook to students' has been set to 'No' in the course settings, which means the course Gradebook is hidden from students and no grades or feedback will appear for this course in the MyFeedback report.
- The Moodle course section where the assessment item is located has been hidden, or access has been restricted to particular students.
- The grade item (or category it sits within) has been hidden manually, or until a certain date in the Gradebook.
- The assessment item (assignment, quiz etc.) has been hidden from students.
- The grades have not yet been revealed to students (check the Turnitin Assignment post date; quiz review options; Moodle Assignment with marking workflow is set to 'released').

[Find out more about the MyFeedback report...](#)

Have you got ideas or experience here?

If so, please do share them, either [via the Twitter hashtag #elearningUCL](#) or via the [Moodle Users forum](#).



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Questions or comments? Email Digital Education at digi-ed@ucl.ac.uk or call the ISD Service Desk 020 7679 5000 (ext. 25000).

Can't read this email? [Read this and previous newsletters on the UCL Wiki](#).