UCL Moodle Staff Guide

Moodle News and Information

Please keep a lookout on this page for updates on our Moodle platform and to access student/staff guides!

Moodle Release Roadmap

The Moodle Roadmap can now be found on our Wiki pages here: See link to Moodle Roadmap

☑️ What's new with Moodle?

We are continuously improving Moodle. To view the latest plugins and features, see the UCL Moodle release notes page.

The roadmap is intended to be a living document and will provide an active view into our internal roadmap, and will be updated on a weekly basis by the Moodle Service Owner.

Contact itservices@ucl.ac.uk if you can't find what you are looking for.

☐ Student Digital Education Help guides are also available.

⚠️ Running an exam in Moodle?

Please consult the M12a - Moodle Quiz for invigilated online exams guidance and make sure to notify the Digital Education by completing the Exam Notification Form.

☑️ Sign up for training

Digital Education offers training on Moodle, Lecturecast, Turnitin and more. Sign up now.

⚠️ Known Issues

Check the Moodle Known Issues page for current issues and workaround.

Guides grouped by function

>> Courses - how to set up your courses
General Guides, Training and FAQ's

- Login Problems
- Why use Moodle?
- Moodle FAQs
- Request a new Moodle course
- E-Learning Training for Staff
- I have a Moodle course, what do I do next?
- Engaging students with online learning
- Using Moodle for online exams
- Induction for your students
- Can I put all my Assignments in a single Moodle space?

Assessment in Moodle

- Collecting & Marking Assignments in Moodle
  - Moodle Assignments
  - Turnitin Assignments
- Moodle Workshop for peer assessment
- Moodle Quiz
  - Moodle Quizzes for online exams
- Gradebook
  - Transferring marks into Portico

>> Activities - how to involve students actively in their learning

- Activities Overview
- Forums
- Assignments
- Glossaries
- Group choice
- Blogs
- Wikis
- Books
- Hot Question
- Certificates
- Turnitin
- Questionnaire
- Chat
- Quizzes
- Workshops
- External Tool (LTI)
- Scheduler
- Scorm Repositories
- Blackboard Collaborate
- Database
- Campus Pack
- Attendance
- Feedback
- Lessons

Guides grouped by level

All Moodle spaces should meet the UCL E-Learning Baseline.

UCL Baseline

These guides will help you meet the Baseline:

- Navigation around Moodle
- Setting up your Moodle course
- Moving elements around your course
- Adding text - Topic names, Labels and Pages
- Links, files and folders
- Reading lists
- Images
- Blocks
- Books
- Forums
- Lessons
- Profile
- Groups (if required)

Do consider also the Accessibility of your Moodle course(s).

>> UCL Baseline+

In addition to the Baseline, wholly online courses will need to reference:

- Activity completion and Conditional release
- Reports
- Induction for your students
- Assignments (Moodle Assignments or Turnitin)
- Questionnaires
- Embed Twitter and RSS feeds
- Embed video
- Glossaries
- Databases
- Blogs and Wikis
- Quizzes
Moodle at UCL

- Enrolment
  - M01f - Course backup
  - UCL Moodle course life cycle (Pre-June 2022)
- M14 - Test User Accounts
- Groups and Groupings

>> Resources - how to add static materials to your course.
  - M01c - Resource Add links, files and folders to Moodle pages
  - Uploading multiple files using zip
  - Reading Lists

>> Blocks - how to add extra items and information to the sides of your course page.
  - Blocks Overview
  - Organise blocks

>> Questions - how to create questions for use in quizzes and Moodle’s lesson module
  - Quizzes
  - Processes for quizzes
  - Question types
  - Categories in depth
  - Quiz settings in depth
  - Importing quiz question
  - Certainty Based Marking
  - Working with quiz results
  - M12a - Moodle Quiz for invigilated online exams

>> Course enrolment - how to give students access to your course.
  - Enable access with enrolments

>> Grouping users - how to put students into groups and why this is useful.
  - Groups and Groupings

>> Grades - how to use the gradebook, scales and advanced grading methods.
  - Gradebook
  - Grader report

>> Beyond the Baseline

To move beyond the baseline (and baseline+) you can consider the following:

Course design:
  - Uploading multiple files using zip
  - Copy items from one course to another
  - Moodle course formats
  - Embed media with multiple files, eg a website

Assessment:
  - Gradebook
  - Workshops

Interaction:
  - Hot Question
  - Chat

Progression:
  - Badges
  - Certificates

Administration:
  - Scheduler
  - Calendar entries
Tracking progress - how to control and display progress through a course.

- Reports
- Activity completion and Conditional release
- Badges

Reusing activities - how to copy or recycle elements of your course.

- Copy items from one course to another

Personalising Moodle

- Personalise your Moodle

Recent updates

/> Show

M30b - Duplicating a Moodle course from previous academic years (2020/21 and before) yesterday at 10:51 am • updated by Zaman Wong • view change

M30a - Duplicating your Moodle course with the CLC rollover tool yesterday at 08:25 am • updated by Zaman Wong • view change

M09a4 - Anonymous Marking in Moodle Assignment Jun 23, 2023 • updated by Pauline Harding • view change

M37 - Moodle Workshop for peer assessment Jun 22, 2023 • updated by Pauline Harding • view change

Moodle - first steps to getting started Jun 21, 2023 • updated by Zaman Wong • view change