Use the Lecturecast system to schedule and manage lecture recordings of teaching events, add and share materials with participants via Moodle and monitor and gather information about your classes. The Lecturecast system is built around services provided by Echo360. The status of these services can be checked [here](#). These Wiki pages contain important information about how the system operates at UCL including guidance on scheduling and accessing recordings.

**News**

- **Getting started with Lecturecast**
  
  We’re excited to introduce the ‘Getting Started with Lecturecast’ training course on Moodle. This self-paced learning experience is designed to help you quickly become familiar with Lecturecast (Echo360). Additional details are provided below.

- **Extended Lecturecast Scheduling: Plan Ahead 4 Months in Advance for 2023/24 Timetable**
  
  With the latest update to Lecturecast Scheduler, you have the ability to schedule captures 4 months (120 days) in advance, as opposed to the previous 3 months limitation.

- **Changes to Automatic Zoom Recording Ingestion for Lecturecast (Echo360)**
  
  Starting August 4th, 2023, your Zoom recordings will be added to your Lecturecast (Echo360) library only if the user choose to opt-in. Please refer to the [link](#) for more information.

**Getting Started with Lecturecast**

The ‘Getting Started with Lecturecast’ course offers a 3-step training guide designed for beginners, ensuring a rapid grasp of Lecturecast. Furthermore, advanced training is available to explore additional vital aspects of Lecturecast, empowering you to fully utilise its potential and enhance student learning. The course includes engaging activities to support your learning process. To embark on your Lecturecast (Echo360) journey, please enrol in the ‘Getting Started with Lecturecast’ course.

**User Guides**

**Good to Know**
# Lecturecast Scheduler
- Learning Lecturecast Scheduler Basics
- Create one or multiple schedules
- Edit or delete a schedule
- Non-Modular and Special Events

# Using Lecturecast with Moodle
- Create a link on a Moodle course to a Lecturecast section
- Create a link on a Moodle course to an individual Lecturecast recording
- Remove a Lecturecast link on a Moodle course
- Change Lecturecast display settings
- Preparing for the new Academic Year - After Moodle Rollover
- Reuse recordings from previous academic years
- Set up Lecturecast video assignments on Moodle

# Manage Lecturecast Contents
- Learning Lecturecast Basics
- Edit and make a capture available
- Transcripts and closed captions in Lecturecast (ASR)
- Sharing Lecturecast capture/recording
- Download Lecturecast capture
- Adding/Removing Class Content
- View Lecturecast capture and live stream content

# Lecturecast Universal Capture Personal
- Accessing Universal Capture Personal Software
- Create a Universal Capture recording

# Lecturecast Engagement Tools
- Overview
- Creating activity slides
- Embedding Polls into video
- Lecturecast analytics
- View polling data
- Student Tools
- FAQ

# Zoom Recordings in Lecturecast

# Blackboard Collaborate Recordings

## More Information

### Training
F2F sessions are currently suspended. Please review the Lecturecast Training Guides and contact lecturecast@ucl.ac.uk with questions.

### Record a special event
Please email the Educational Media team to arrange special events such as inaugural lectures, conferences, public events, CPD and more.
<table>
<thead>
<tr>
<th>Lecturecast Online Help</th>
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<tbody>
<tr>
<td>Browse for more Lecturecast (Echo360) guide on the official <a href="#">Echo360 webpage</a>.</td>
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